

# University of Wisconsin-Whitewater

## Exchange Program Course Equivalency Form

Student Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Date: \_\_\_\_\_

Major(s): \_\_\_\_\_

Expected UWW Graduation Date: \_\_\_\_\_

Minor(s): \_\_\_\_\_

UWW Term(s) Abroad (select one): ☐ Fall 20\_\_ ☐ Academic Year 20\_\_

Exchange Program: \_\_\_\_\_

☐ Winterim 20\_\_ ☐ Spring 20\_\_ ☐ Calendar Year 20\_\_ ☐ Summer 20\_\_

Proposed Courses to be taken at <b>Host Institution</b> (STUDENT COMPLETES)			Proposed Course Equivalencies at <b>UW-W</b> (FACULTY COORDINATOR, DEAN or DEPT. CHAIRPERSON COMPLETES)					Faculty Coordinator or Chairperson <sup>3</sup> Signature & Date	Faculty Coordinator or Chairperson Name (print)
Course No.	Host Institution Course Title	No. of Credits <sup>1</sup>	Course No.	UWW Course Title	No. of Credits Toward <sup>2</sup>				
					Mjr	Min	Elec		

- Students should work with the UW-W Faculty Coordinator of the exchange program to which they are applying, as well as their academic advisor, to determine which courses to take at the host institution and enter these in the leftmost columns of the worksheet.
- If the host institution courses have previously been approved for specific UWW course equivalencies, those UWW courses should be entered in the shaded columns, and the Faculty Coordinator should authorize. If host institution courses have not yet been evaluated for UWW course equivalencies, the host institution course descriptions should be submitted to the appropriate Dean, Department Chairperson, or other designee for review and authorizing signature.
- Where exact course equivalencies are lacking, departments may use the 497 "Exchange Study" course designation to allow credit.
- If enrollment at the host institution is extended for a second semester, UWW course equivalencies should be sought in the same way, prior to registration. UWW course credit and course equivalencies cannot be guaranteed without approval prior to registration.
- Exchange participants will be registered at UWW for an "Exchange Program Credit Block" while studying abroad. Courses listed above will be applied to students' UWW transcripts upon UWW's receipt of an acceptable official transcript from the host institution.

<sup>1</sup> Number of credits in the host institution's credit numbering system.

<sup>2</sup> Number of US credits to be authorized. Please see the credit conversion guidelines on the reverse of this form, and contact the Center for Global Experiences for additional advice if necessary.

<sup>3</sup> Exchange Program Faculty Coordinator if courses have been previously evaluated; appropriate Dean, Chairperson, or other designee if new course equivalency authorization.

## Course Load and Credit Conversion Guidelines

Credit type	Exchange partner	Typical course load for exchange students	Typical credit weight per course	Recommended credit conversion
European (ECTS) credits	Aarnhem Business School	30 ECTS credits	7.5 or 15 ECTS credits	Generally, 2 ECTS credits = 1 UW-W credit
	Burgundy School of Business	24-30 ECTS credits	3-5 ECTS credits	
	Cologne University of Applied Sciences	24-30 ECTS credits	5 ECTS credits	
	Hessen-Wisconsin Exchange	24-30 ECTS credits	Varies	
	Junkoping International Business School	30 ECTS credits	7.5 ECTS credits	
	Rouen Business School	30 ECTS credits	5 ECTS credits	
	Umea University	30 ECTS credits	7.5 ECTS credits	
	University of Agder	30 ECTS credits	7.5 or 10 ECTS credits	
	University of Bern	24 ECTS credits	2-6 ECTS credits	
	University of Carlos III Madrid	24-30 ECTS credits	6 ECTS credits	
	University of Jyväskylä	30 ECTS credits	4-8 ECTS credits	
	University of Mannheim	24-30 ECTS credits	2-6 ECTS credits	
	University of Southern Denmark	30 ECTS credits	5-10 ECTS credits	
	University of Hertfordshire	45-60 UK credits	15 UK credits	
UK credits	Deakin University	3-4 units (CGE recommends 4 units)	1 unit	15 UK credits = 4 UW-W credits
Australian units	University of Southern Queensland	4 units	1 unit	Deakin and USC: 1 unit = 3-4 UW-W credits
	Murdoch University	9-12 credit points	3-4 credit points	Murdoch: 3 credit points = 4 UW-W credits; 4 credit points = 5 UW-W credits
US-type credits	Bento Juarez Autonomous University of Oaxaca	12-15 credits	3-5 credits	1:1
	Kansai Gaidai University	14-17 credits	3-5 credits	1:1
	Sophia University	12-16 credits	4 credits	1:1
	Tecnologico de Monterrey (ITESM)	12-18 credits	3 credits	1:1
	University Espiritu Santo	12-15 credits	3 credits	1:1
	University of Guanajuato	4-5 courses	45-60 contact hours	1 course = 3-4 UW-W credits
	University of Lima	4-5 courses		1 course = 3 UW-W credits

Note: As in the US, courses may vary in credit weight. Please be sure to accurately record the credit weight of each host institution course for which you are seeking approval to ensure accurate credit conversion and that you meet UWW and host institution credit load requirements.

Upon completion of the above Course Equivalencies, please ensure the following signatures are obtained:

### Exchange Program Faculty Coordinator:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_

### UWW Academic Advisor:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_

### DECLARATION

By signing this declaration I confirm that I understand the following:

1. UWW credit is pre-approved only for the courses indicated above.
2. If I add or change courses at a later date, I will have to obtain UWW approval. If approval is not obtained, host institution courses may not be eligible for UWW credit.
3. Credits and grades earned on my exchange program will be posted on my UWW academic record only after the Center for Global Education has received an official transcript from the host institution and converted the host institution courses and grades into UW-Whitewater courses and grades.

Student signature \_\_\_\_\_ Date \_\_\_\_\_