

INFORMATION SHEET 2016-17

Name of Institution	University of Hertfordshire
Website	www.herts.ac.uk
Name, Title and Address of Contact for Incoming Students	<p>Jack Pettifer Study Abroad Coordinator European & Study Abroad Office University of Hertfordshire College Lane Hatfield Hertfordshire AL10 9AB UNITED KINGDOM</p> <p>Physical location: Room M016, De Havilland Campus</p>
E-mail Address:	j.pettifer@herts.ac.uk
Telephone Number:	+44 (0)1707 285 892
Fax Number:	+44 (0)1707 285 515

Semester Dates: Semester A (Fall)

Preferred Arrival Date	<i>Saturday 17 and Sunday 18 September 2016*</i>
Registration/Orientation Dates	<i>Saturday 17 – Wednesday 21 September 2016*</i>
Classes Start	Monday 26 September 2016
Classes End	Friday 06 January 2017
Exam Period	Monday 09 January – Saturday 14 January 2017
Break/Major Holidays	Monday 19 December 2016 – Tuesday 03 January 2017
Last Day of Semester/Exam Period	Saturday 14 January 2017

Semester Dates: Semester B (Spring)

Preferred Arrival Date	<i>Saturday 14 and Sunday 15 January 2017*</i>
Registration/Orientation Dates	<i>Saturday 14 and Sunday 15 January 2017*</i>
Classes Start	Monday 16 January 2017
Classes End	Friday 28 April 2017
Exam Period	Tuesday 02 May – Friday 20 May 2017
Break/Major Holidays	Monday 03 April – Friday 14 April 2017
Last Day of Semester/Exam Period	Friday 19 May 2017
<p>There will be examinations from Tuesday 20 – Friday 30 June 2017 for referred/deferred assessments from Semesters A and B.</p>	

* subject to confirmation

Academic and Enrollment Information:

Application Deadlines	For entry in Semester A (starting September 2016): 31 March 2016 For entry in Semester B (starting January 2017): 14 October 2016
Language(s) of Instruction	English
What is the minimum enrolment requirement for exchange students?	Minimum: 45 UH credits per semester (only with permission of home university) Maximum: 75 UH credits per semester A normal, fulltime study load is 60 UH credits per semester. (60 UH Credits = 30 ECTS).
Course offerings	Please refer to attached list of modules.
Are any modules/subjects restricted?	<ul style="list-style-type: none"> • Health subjects that are restricted include Nursing, Midwifery, Mental Health, Paramedic Sciences, Sport Therapy, Dietetics, Radiotherapy, Physiotherapy and Social Work. • Students wishing to study Education modules cannot choose modules from the BEd degree, only from the BA (Hons) Education Studies degree. • Modules of the Film & TV programme are extremely limited and we can only support applications from candidates who will spend the full academic year at UH and have practical experience of film making (camera work, editing & post production). Practical experience should be indicated in application. • Any modules with 'AHP', 'FBS', 'FTC', 'FCO', 'FHH', 'FEN', 'IFS', 'HIC' or 'FHE' in the module code are not available to exchange students, these modules are not taught at UH. • Modules beginning with 'NMH' are unavailable to exchange students as they are professional/clinical-based degree programmes. • Undergraduate exchange students cannot study postgraduate modules; these begin with 7, e.g. 7BUS0012, with the exception of some Law modules.
Do students need to request a transcript?	No. A transcript will be automatically sent to the home university's coordinator and to the student's home address. Semester A only: March-April Semester B and A & B: July-August
Application Requirements for Exchange Students (Applications are preferred to be completed typed)	Complete application form and submit via email (preferred) or post together with with: <ul style="list-style-type: none"> • Module Selection form • Copy of passport ID page • Copy of official University transcript • List of courses in progress (if not listed on transcript) • Descriptions of any classes taken/in progress which will act as pre-requisites for modules to be taken at UH

	<ul style="list-style-type: none"> • Copy of English language qualifications (<u>only</u> for students whose nationality is not on the list below, and wish to apply for a Tier 4 (general) student visa). See here for approved list of English language tests • Antigua and Barbuda • Australia • Bahamas • Barbados • Belize • Canada • Dominica • Grenada • Guyana • Jamaica • New Zealand • St Kitts and Nevis • St Lucia • St Vincent and the Grenadines • Trinidad and Tobago • United States of America
Language Requirements (such as proficiency tests)	<p>Students whose nationality is not on the list above wishing to apply for a Tier 4 (general) visa will need to complete an IELTS English language test before a CAS (Confirmation of Acceptance for Studies) number can be issued. Students will need a score of at least 5.5 for EVERY element/competency).</p> <p>Students who do not need a Tier 4 student visa do not need to complete an English language test.</p>
Visa Requirements	<p>For students staying 6 months or less, either:</p> <ul style="list-style-type: none"> • Short-term study visa • Tier 4 student visa <p>For students staying for 2 semesters:</p> <ul style="list-style-type: none"> • Tier 4 student visa <p>Detailed and up-to-date advice is found on the UK Government website.</p>

Medical Coverage:

For information about accessing healthcare while in the UK, and to establish what treatment you may be eligible for under the National Health Service (NHS), please visit the UK Council for International Student Affairs (UKCISA) website: <http://www.ukcisa.org.uk/International-Students/Study-work--more/Health-and-healthcare/>. The University operates a medical Centre based on the College Lane campus. You will be able to register with this service during orientation.

Students studying in the UK for one semester are NOT entitled to state healthcare and must arrange their own medical insurance.

Is student accommodation coordinated by the exchange program office?	No. Students must apply directly to the Accommodation office. Students can apply online via: https://www.residences.herts.ac.uk/ Up-to-date information is available on the Accommodation website .
Accommodation available to exchange students:	<ul style="list-style-type: none"> ○ On Campus Cost: £120-172 ○ Off Campus Cost: approx £100, plus bills ○ Lodging at local family Cost: approx £90 (full board) or £75 (self catered) ○ For full details please follow the link - http://www.herts.ac.uk/university-life/accommodation/how-much-does-accommodation-cost <p>All prices stated are per week and relate to the 2016/17 academic year.</p>
Is housing guaranteed for exchange students?	No. Accommodation allocations are made subject to availability.
Is there a meal plan?	No. All accommodation includes comprehensive kitchen facilities. Students are responsible for buying their own cooking equipment/arranging to share with others. Refectories are available on the College Lane and De Havilland campuses (College Lane: breakfast, lunch and dinner, De Havilland: breakfast and lunch).
Housing Deposit, if required:	Currently £400, payable online when accommodation is allocated.
Are facilities and/or services for disabled students available?	Yes. Disabled students may request that their accommodation application is prioritised by writing to the Head of Residential Allocations. Details of students who declare their disability on their application form will be sent to central University disability coordinators who will arrange an appointment to discuss individual needs.

Employment

Are employment opportunities available on/off campus?	<p>Yes, subject to visa regulations. Students staying in the UK on a Tier 4 (General) student visa may work for up to 20 hours per week during term time, and up to 40 hours per week during vacations. Students may work on- or off-campus. The Students Union runs a small employment agency and recruits for both on- and off-campus positions.</p> <p>Students who entered the UK on a short-term study visa are NOT allowed to work under any circumstances, even if it is unpaid.</p>
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Other Expenses

Please provide an estimate of expenses students are expected to incur in local currency.	<p>Food £45.00 p week</p> <p>Books/Supplies: £150.00 p semester (<i>costs for different subject vary widely, a lot of books can be purchased on the Internet secondhand, UH also has a large library and e-books and e-journals may be available</i>)</p> <p>Personal/Misc: £20.00 p week.</p> <p>Local Transportation: £20.00 p week</p> <p>For a more extensive overview please refer to: www.herts.ac.uk/international/fees/living-costs</p>
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